

Conflict of Interest/Code of Conduct Policy

Each employee of Taylor University occupies a fiduciary relationship with the University based on loyalty, trust, good faith, and candor in the performance of job-related duties. The University asks each employee to use good judgment, high ethical standards, and honesty to avoid any conflict of interest or appearance of conflict of interest in all dealings associated with the University.

Examples of conflicts of interest would/could include things such as:

- 1) accepting significant gifts (value of \$10 or more) from vendors
- 2) packaging aid for immediate family members
- 3) arranging business with the university for an entity with which one has a relationship, etc.
- 4) establishing revenue sharing agreements, contracting arrangements, or opportunity pool loans with lenders, servicers, or guarantors
- 5) pre-packaging first-time borrowers with a specific lender
- 6) accepting staffing assistance from lenders

All employees of the University shall advise their area vice president of any situation he/she is involved in which may give rise to a conflict of interest or appearance of conflict of interest. The area vice president will then review any perceived conflicts of interest and consult the Human Resources Office before deciding on the disposition of the situation.