TAYLOR UNIVERSITY

Pass/Fail Policy & Guidelines — *Please carefully read the following information before completing registration form.*

- A pass grade represents work completed at C- or above.

- The pass/fail option is open only to second-term sophomores or above with a minimum 2.30 GPA.

- No course needed for teacher certification may be taken pass/fail.

- No course in the major, minor, or concentration field (excluding courses available only as pass/fail), and no foundational core course may be taken pass/fail until all requirements in those areas are met.

- Language courses required for the BA degree are not eligible for the pass/fail option.

- The pass/fail option must be officially declared no later than the first week of classes (first five class days of Fall or Spring semester classes).

- Pass/fail courses do not affect the cumulative GPA if passed; however, they do affect the GPA if failed.

- Pass/fail courses are limited to one course per term (excluding courses available only as pass/fail).

- Pass/fail courses are limited to a total of 13 hours (excluding courses available only as pass/fail).

- The student is responsible for registering for the course. Upon approval, the Office of the Registrar will change the grade mode from normal to pass/fail.

Please clearly print all information.

Student Name _____   Student ID# _____

Classification: ☐ Freshman   ☐ Sophomore   ☐ Junior   ☐ Senior   GPA: _____

Major(s): _____   Minor(s): _____

Student Signature _____   ***Date*** _____

I have read the above information and fully understand the pass/fail policy and guidelines.

Course Enrollment Term

☐ Fall 20 _____   ☐ Interterm 20 _____   ☐ Spring 20 _____   ☐ Summer 20 _____

Course #	Credit Hours	Course Title	CRN

_____ # of Credit Hours previously taken by Pass/Fail (excluding those only available as pass/fail)

_____ Academic Course Load for Enrollment Term *(including this registration request)*

Approval Signatures ➡ *Obtain signatures of the advisor and instructor before submitting registration form to the Office of the Registrar.*

Academic Advisor _____   ***Date*** _____

Instructor _____   ***Date*** _____

Registrar _____   ***Date*** _____

☐ Approved   ☐ Denied

For office use only

☐ General Elective Only   GPA: _____   Previous P/F Credits: _____   ☐ SFAREGS   ☐ Email   ☐ File