



Special Study — Instructional Assistant

Upon recommendation of the department chair, a student may serve as an instructional assistant in his or her major department.

Approvals of the academic advisor, instructor, and department chair are required before submitting this form to the Office of the Registrar.

Please print

Student Name _____	Student ID# _____
Major(s): _____	Classification: <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior
Cumulative Earned Credit Hours: _____ <i>*Minimum 61 hours</i>	Cumulative GPA: _____ <i>*Minimum 2.60 GPA</i>
	Major GPA: _____ <i>*Minimum 3.00 GPA</i>
<p>By signing and submitting this form, I fully understand and agree (check each box) that:</p> <p><input type="checkbox"/> I have met all prerequisites*</p> <p><input type="checkbox"/> I will be registered for ___ 499 for the specified semester</p> <p><input type="checkbox"/> I will be charged an additional one-hour fee if this course causes my registration to exceed 17 credit hours for the term or under 12 credit hours</p> <p><input type="checkbox"/> I will perform all duties as described herein</p> <p><input type="checkbox"/> I have signed and agree to abide by the Student Confidentiality Agreement form</p>	
Student Signature _____	Date _____

___ 499 Enrollment Term	CRN	Course ID	Credit Hours	Title
<input type="checkbox"/> Fall _____ <input type="checkbox"/> Spring _____	_____	_____	_____	_____

Description of Duties	Attach additional comments as necessary.

Approval Signatures *Instructor and Chair signatures indicate Student Confidentiality Agreement form has been signed and maintained and all prerequisites have been met.*

Academic Advisor	_____	Date _____
Instructor	<i>signature</i>	<i>print name</i>
	_____	Date _____
Department Chair	<i>signature</i>	<i>print name</i>
	_____	Date _____

For Office Use Only

Dean	_____	Date _____
Registrar	_____	Date _____
<input type="checkbox"/> Approved	Comments:	
<input type="checkbox"/> Denied		

<input type="checkbox"/> Duties	<input type="checkbox"/> Confidentiality form	<input type="checkbox"/> Course details	<input type="checkbox"/> Credits: _____ <small>61 required</small>	<input type="checkbox"/> GPA: _____ <small>2.60 required</small>	<input type="checkbox"/> Major GPA: _____ <small>3.00 required</small>	<input type="checkbox"/> SFAREGS
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