

# Academic Calendar

Taylor University's academic year consists of Fall and Spring semesters, as well as optional January interterm and Summer sessions, with select programs offering open enrollment.

Under this schedule, Fall semester activities including examinations are concluded prior to the Christmas recess. Each semester consists of 15 weeks including a 4-day examination period.

The optional January interterm provides students, in select programs, an intensive period of study in a single course or opportunities to study in off-campus centers in the United States and international locations.

The academic calendar is available online at <https://www.taylor.edu/offices/registrar/academic-calendar>. Students are responsible for complying with published academic deadlines and regulations as stated in the University schedule of classes, academic calendar, and academic catalog.

## Credit Hour

Each course at Taylor University is assigned a number of credit hours, based on the traditional Carnegie Unit, as the unit of measure of the course's level of instruction, academic rigor, and time requirements. A credit hour, the amount of work established by stated student learning outcomes and achievement, is approximately one hour (or 50 minutes) of classroom or direct faculty instruction, and a minimum of two hours (for undergraduate) or three hours (for graduate) of out-of-class work, each week for a 15-week term (or the equivalent amount of work for a term of a different length).

Classroom or direct faculty instruction and out-of-class student work leading to the award of credit hours may vary for courses that require laboratory work, internships, practicums, studio work, online work, research, guided study, study away, and other academic work to achieve the identified student learning outcomes. In addition, student workload may vary based upon program expectations established by national or regional accrediting bodies.

For classroom-based courses, each credit hour indicates a minimum of 15 hours (of 50 minutes each) of instruction and at least 30 hours of supplementary assignments.

For non-classroom-based courses that require less time for out-of-class supplementary assignments (such as laboratories, studios, and performances), each credit hour indicates a minimum of 30 hours (of 50 minutes each) of instruction.

For non-classroom-based courses in which students are engaged in independent projects that require additional out-of-class work and are guided by regular instructor feedback (such as research and independent studies), the credit awarded for supervised individual activity will be awarded with a correspondence of one credit per 45 hours of student activity.

For mixed face-to-face, hybrid or blended courses, in which more than 25% of the instruction is provided online, credit hours are assigned based on the credit assigned to traditional courses of comparable rigor, content, and time requirements.

For online courses, in which the instruction is provided exclusively online, credit hours are assigned based on the credit assigned to traditional courses of comparable rigor, content, and time requirements.

For correspondence courses, the credit hours awarded for a course must be reasonably equivalent to the standard of three hours of combined direct instruction and student work per credit hour for a 15-week semester (45 hours for a one credit hour class, 90 hours for a 2 credit hour class, and 135 hours for a 3 credit hour class). At Taylor, the minimum course completion time is 12 weeks, and the maximum is four months from the date of enrollment.

For internship courses, each credit hour indicates a minimum of 40 clock hours of work.

For courses where the primary learning activity is experiential (such as clinical work, field work, or student teaching), credit hours are assigned in compliance with the standards of the relevant professional accrediting organization and with common practice in higher education.

Assignment of credit hours for courses occurs during program/course approval processes and is monitored through faculty, curriculum, and program reviews established by the University.

## Instructional Time for Terms

Each credit hour represents 700 instructional minutes during a term. The following chart represents instructional minutes with no breaks included. A minimum of 50 additional minutes should be allotted for a final exam; a separate exam time is already scheduled for the full semester.

| Credits | Semester <sup>1</sup> | Half-semester <sup>1</sup> | 17-day <sup>2</sup> term | 18-day <sup>2</sup> term | 24-day <sup>2</sup> term |
|---------|-----------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| 1       | 50                    | 100                        | 44                       | 42                       | 31                       |
| 2       | 100                   | 200                        | 85                       | 81                       | 60                       |
| 3       | 150                   | 300                        | 126                      | 119                      | 90                       |
| 4       | 200                   | 400                        | 168                      | 158                      | 119                      |

<sup>1</sup>Minutes indicate total instructional minutes each week of term.

<sup>2</sup>Minutes indicate total instructional minutes each day of term.