

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to our office. We may ask for additional information. If you have questions about verification, contact our office as soon as possible so that your financial aid will not be delayed.

A. Independent Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

B. Independent Student's Family Information

1) List below the people in your household. Include:

- **The student.**
- The student's **spouse**, if you are married.
- The student's or spouse's **children** if the student or spouse will provide more than half of their support from July 1, 2023, through June 30, 2024, or if the child would be required to provide your information if they were completing a FAFSA for 2023-2024. Include children who meet either of these standards, even if they do not live with you.
- **Other people** if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.

2) Include the name of the college for any household member who will be enrolled at least half time between July 1, 2023, and June 30, 2024 in a degree, diploma, or certificate program at a postsecondary educational institution that participates in federal student financial aid programs. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Relationship	Will be enrolled in College at Least Half Time, Yes or No	If yes, Name of College
<i>Marty Jones(example)</i>	28	<i>Wife</i>	<i>Yes</i>	<i>Central University</i>
		<i>Self</i>		

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

C. Independent Student's Income Information to Be Verified

PLEASE COMPLETE SECTION 1 (for tax filers) OR SECTION 2 (if you did not file taxes). DO NOT MARK BOXES IN BOTH SECTIONS.

1. TAX RETURN FILERS Complete this section **ONLY IF** the student **filed or will file** a 2021 income tax return with the IRS—**Important Note:** If the student filed, or will file, an amended 2021 IRS tax return, was a victim of IRS tax related identity theft, or was granted a filing extension by the IRS, you must contact our office before completing this section.

Instructions: *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to <https://fafsa.ed.gov>, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student is eligible to use the IRS Data Retrieval Tool to transfer 2021 IRS income tax information into the student's FAFSA. If you need more information about when, or how to use the IRS Data Retrieval Tool, contact our office.*

Check the box that applies:


- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2021 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. We will use the IRS information that was transferred in the verification process.
- I, the student, have not yet used the IRS Data Retrieval Tool, but I will use the tool to transfer my (and, if married, my spouse's) 2021 IRS income information into my FAFSA. See instructions above for information on how to use the IRS Data Retrieval Tool. We cannot complete the verification process until your (and, if married, your spouse's) IRS information has been transferred into your FAFSA.
- I, the student, will submit to the school a **complete and signed 2021 IRS Federal Income Tax Return**.
 - Check here if the student's complete and signed 2021 tax return is attached to this worksheet.
 - Check here if the student's complete and signed 2021 tax return will be submitted to our office later. Verification cannot be completed until the 2021 tax return has been submitted to our office.

2. TAX RETURN NON-FILERS ONLY—Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2021 income tax return with the IRS.

Check the box that applies:

- The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2021.
- The student (and/or the student's spouse if married) was employed in 2021 and has listed below the names of all employers, the amount earned from each employer in 2021, and whether an IRS W-2 form is attached. Attach copies of all 2021 W-2 forms issued to you (and, if married, to your spouse) by employers. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.*

Employer's Name	2021 Amount Earned	W-2 Issued/Please Attach
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>
<i>Total Amount of Income Earned From Work</i>	<i>\$</i>	

 **FOR ALL NON-FILERS:** Provide documentation from the IRS dated on or after October 1, 2021 that indicates a 2021 IRS income tax return was not filed with the IRS. A confirmation of nonfiling can be obtained from the IRS using form 4506-T and checking box 7.

- Check here if confirmation of nonfiling is provided.
- Check here if confirmation of nonfiling will be provided later.
- Check here if an attempt to obtain confirmation was made but was unsuccessful.

Student's Name: _____ SSN: _____

D. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

WARNING: If you purposely give false or misleading information, you may be fined, be sentenced to prison, or both.

Student's Signature

Date

Mail, FAX or add to dropbox this completed form:

Financial Aid Office

Taylor University

236 W Reade Ave

Upland, IN 46989-1001

FAX: (765)998-4910

<https://my.taylor.edu/FinAidSecureDrop>